



NATIONAL CARNIVAL COMMISSION
OF TRINIDAD AND TOBAGO

APPLICATION
FOR
ACCREDITATION

CARNIVAL 2009



Indicate category for which Accreditation is required and Principal Interest

Print Radio Video/ Film Television
 Internet Streaming

Indicate Job Title

Director Operator Announcer
 Photographer Presenter Technical Producer
 Writer Webmaster
 Commercial Videographer Commercial Still Photography
 Other _____

Indicate Events

Panorama Ex-tempo & Limbo Finals Dimanche Gras
 Junior Calypso Calypso Fiesta Junior Panorama
 Kings & Queens Preliminaries Kings & Queens Semi- Finals
 Junior Parade of Bands All Events Regional Carnival

Purpose of Coverage



National Carnival Commission of Trinidad and Tobago
(Hereinafter referred to as the NCC in collaboration with NCBA, Pan Trinbago and TUCO)

A separate form must be filled for each person / company to be accredited and must be returned to the NCC. Final date for submission is **Wednesday 18th February, 2009**

Name of Applicant: _____
First name Surname

Individual to be Accredited: _____
First name Surname

Name of Company: _____

Local Address: _____

Local ID#: _____ Local DP#: _____

Foreign Address: _____

PP#: _____ Email: _____

Phone: _____ Cell: _____ Fax: _____



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TERMS AND CONDITIONS OF ACCREDITATION

1. General

These terms and conditions and/ or regulation apply to all media practitioners accredited by the National Carnival Commission of Trinidad and Tobago (hereinafter referred to as NCC) in respect of shows and/ or events produced and / or organized under the auspices of the NCC. The NCC reserves the right to amend and/ or change these terms and conditions and /or regulations at any time and in the exercise of its sole and unfettered discretion, notwithstanding any fee paid, to withdraw accreditation.

2. Accreditation Process

The application form completed for accreditation, and the information provided thereon shall be read with and form part of these terms and conditions and/ or regulations. Any person who fails to complete the application form and/or provide information requested shall not be eligible for consideration. Any information provided on the said form which is erroneous, misleading, ambiguous or otherwise not consistent with bona fide completion, shall not be read so as to deprive the NCC of any alternative and/ or additional remedy available under law. Individuals seeking accreditation may be required to provide the NCC with two passport size photographs. Companies seeking accreditation of employees must attach to the application form a letter signed by an authorized officer, stating the names and the number of persons on whose behalf the application is being made, and **two passport photographs (4.5x3.5 cm)** of each person.

3. Access to facilities

Accredited persons are allowed entry into shows and/or events promoted or organized by and/or facilities occupied by the NCC in which the shows or events are being held, but are not permitted access to restricted areas. Such persons must wear, **in such a way as to be easily visible**, any items of clothing and/or badge and/or other form of identification attesting to the accredited status.

Such clothing and/or badge and/or other forms of identification shall be worn at all times during shows and/or events, and while the accredited person is inside the NCC facilities.



Failure to display evidence of accreditation could result in denial of entry, or if such a person has already gained entry, removal from the show and/or facility. Where requested by the NCC officials, accredited persons must produce evidence of accreditation.

Accreditation or accredited status is not transferable, and the NCC may remove any person from any show and/or event and/or facility, other than those for which accreditation had been obtained. The NCC will pursue any and all remedies at law in respect of any person who falsely uses his or her accredited status in shows and/ or events in respect of which no accreditation had been granted. A company granted accreditation for a specific number of its employees should in good faith, ensure **that only persons needed to work at a particular show and/or event and / or facility are permitted use of accreditation.**

4. Liabilities

Accredited persons using facilities and/or equipment of the NCC must use the utmost care not to cause damage and/or loss. Any loss and/or damage shall be for the account of the person causing such loss and damage, or the company for whom the person works.

The NCC accepts no liability for any loss and/or damage to equipment and/or property of an accredited person at any NCC show, event and/or venue.

5. Third Party Rights

Accredited persons who **intend to use third parties' proprietary rights in any video and/or still photograph(s) and/or audio production** at any show and/ or event promoted or organized by the NCC shall be responsible for ensuring that they have authorization of these third parties, and for making proper arrangements with the Copyright Organization of Trinidad and Tobago, and or the representative bodies, **for the payment of rights and or royalties.**



ACCREDITATION GUIDELINES

1. Accredited persons are requested to have their Accreditation Passes in visible position at all times.
2. **Still Photographers, Videographers, Audio Crew and Film makers** are reminded that **No Unauthorized Recording** in any format is allowed during performances.
3. Accreditation by the NCC is **ONLY** for making a recording whether it is **Still Video or Audio** and **Not for use of the Recording**. The Rights to publish, broadcast or transmit events in any format must be negotiated with the relevant Interest Groups and the Copyright Organisation of Trinidad and Tobago where indicated, failing which the NCC will resort to legal redress.
4. Photographers and Videographers will not be allowed to block the sight lines of patrons and adjudicators at competition events, or persons working with electronic media situated in the designated area. Photo opportunities are limited to the wings or in the designated areas identified by officials.
5. Brief Interviews may be conducted after performances that allow such time (e.g. Panorama) but will not be allowed to disrupt the flow of any show.
6. Accredited Persons are reminded that the enclosures are exclusive to **Accredited Working Media Only.** Non Media personnel found in the area without authorization will be asked to leave.

I have, read, understood and agreed to the forgoing.

*Signature/ Company Stamp
Applicant*

Signature of

Signature of NCC

Date



For Official Use Only

Fess agreed to and Paid: Yes No

Amount Due: _____

Currency Tendered: TT US

Payment: Cash Cheque Card

Card Type: _____ Receipt No: _____

Authorizing Signature

Date

*Carnival 2010
February 15th & 16th*

ACCREDITATION FOR CARNIVAL 2009

- Location of Secretariat: 1 Picton Street, Newton
(cor. Picton St. & Tragarete Road)
- Contact Information: Tel. (868) 628-7485
Fax. (868) 622-7770
e-mail: staff@ncctt.org
Website: www.ncctt.org
- Hours of Work: Monday – Friday: 8:00 a.m. – 4:30 p.m.
- Requirements:
- 2 Passport Pictures -4.5 cm x 3.5 cm
 - Application Form (only 1 Form per person/group).
For more than one person from a company, attach a list giving names/designations/areas for which Accreditation is sought and use of material recorded.
 - For copyright purposes, written approval must be obtained from the NCBA/NCDF (Mas); Pan Trinbago; TUCO (Calypso) and COTT (copyright) before the application for accreditation is processed.
- A charge may be applied by these Groups in respect of their Neighbouring Rights depending on the end product to be produced from images recorded.
- **Live** broadcast of shows will be done by NCC TV , Channels 4&16 **only**. Approval for delayed broadcasts **must** be obtained from NCC TV.
- Accreditation Fee:
- Payable at the Secretariat. Can be paid in cash, certified cheque or by Lynx and Master/Visa Credit Card.

Contact Information
For Groups

: NCBA: David Cameron, PRO
Tel: (868) 628-8650
Fax: (868) 622-1978
e-mail: info@ncbatt.com

Pan Trinbago/: Angela Fox
NCDF Tel: (868) 624-9836
Fax: (868) 623-3596
e-mail: admin@pantrinbago.co.tt

TUCO: Andre Williams
e-mail: truekaiso@tstt.net.tt
(will sit at Secretariat)

COTT: Enrico Camejo, Mechanicals Licensing Officer
Tel: (868) 624-0848; (868) 623-6101
Fax: (868) 623-4755

Additional Information

on Trinidad & Tobago : Tourism Development Company
Tel: (868) 675-7034-7
Fax: (868) 675-7338

January 30, 2009