



## Job Opportunity

### Chief Executive Officer

The National Carnival Commission of Trinidad and Tobago (NCC) is seeking to employ a Chief Executive Officer. The selected candidate must be a self-starter, with a proven track record of strategic leadership in a Public Sector, Entertainment, Creative Industry, or Tourism / Culture management environment. He/she must possess a strong work ethic, and be capable of critical and creative thinking.

The Chief Executive Officer is responsible for leading the Executive Management Team to implement strategies and policies approved by the Board. The position supports the effective and efficient development/execution of the Commission's strategic, core, tactical functions in the discharge of the mandate consistent with **NCC Act Ch. 42:01**.

The successful candidate supports the development, observance and execution of the Commission's Strategic Plan (Vision, Mission, Objectives, and Strategies). The CEO is also responsible for the financial performance of the Commission, through the efficient use of the organisation's financial and human resources in the conduct of its operations. He/she also represents the Commission at various Ministerial meetings, committees, and events pertaining to the development and execution of Carnival and all Carnival-related activities, with stakeholders inclusive of collaborations, partnerships and the Special Interest Groups.

#### **Key Duties**

The CEO;

- Leads the development of the Commission's Strategic Plan and sets the organisational direction.
- Develops new/updated organisational initiatives and revised Strategic Plans
- Leads organisation strategy implementation with the Executive Team to ensure the national development of Carnival and related activities, customer satisfaction, revenue / cost management, and operational excellence.
- Oversees annual organisation budget.
- Reviews organisational performance and supports Annual Operational Plan development.
- Reviews and approves changes to organisational structure
- Conducts performance reviews of the executive Team

## **Key Competencies**

Technical/Professional skills, including robust business acumen, organisational awareness, strategic leadership, innovative, sound communication

Experience in Project Management, Marketing and promotions and developing strategic partnerships and building teams

Ability to command the confidence and respect of Carnival stakeholders

Must demonstrate a high level of intelligence and intellectual curiosity, and a desire to explore new ideas and innovative approaches to solving problems

## **Qualifications and Experience**

- M.Sc. / MBA in Business Management or Project Management or any combination of relevant qualification and experience
- Public Sector Experience at a Senior Management Level will be considered an asset

Applications must be received by 4.00 pm, 19<sup>th</sup> December, 2023, and marked **Re. “NCC Chief Executive Officer”**, and addressed to

**Office of the Corporate Secretary – Headquarters of the National Carnival Commission**

**11 St Clair Avenue, St. Clair.**

**OR**

**Email- [g.martin@ncctt.org](mailto:g.martin@ncctt.org)**

**(Applicants are asked to note that unsuccessful applications will not be acknowledged.)**